

Marin Catholic High School
College Preparatory

**Documentation Requirements for
Extended Time Testing**

Students with documented learning disabilities *may* be eligible for extended time on the Secondary Schools of the San Francisco Archdiocese Entrance Exam. The exam is the High School Placement Test (HSPT) and is published by the Scholastic Testing Service (STS). The Extended Time Test will be administered by Marin Catholic High School on Saturday, January 7th, 2012 from 9:00 a.m. to approximately 1:30 p.m. In order for extended time to be granted you should provide one of the following to the Admissions office by December 9, 2011.

- a. **A currently active IEP that states the need for extended testing time accommodations;**
- b. **A currently active 504 Plan that states the need for extended testing time accommodations;**
- c. **An evaluation prepared within the last three years by a qualified professional that states the need for extended testing time.**

In order for the evaluation to be considered it must: state the specific disability as diagnosed by the evaluator; provide a thorough educational, developmental, and relevant medical history; describe the tests and techniques that were used to arrive at the diagnosis; establish the professional credentials of the evaluator; and describe the specific accommodations requested, such as extended time, stating why the disability qualifies the student for such consideration.

In order for extended time/large print/the use of a computer for the writing sample, to be granted one of the above must be submitted to the Admissions Office. No exceptions can be made in place of one of the three reports listed. 150% of the allotted time will be granted to the students who qualify. No un-timed tests will be administered. Please fill out the attached application and submit it with your report to the Admissions Office. All reports will be held in the strictest confidence and will be reviewed only by the Admissions Testing Committee. Families will be notified of the extended testing time decision after the report is reviewed at Marin Catholic High School.

Please contact the Admissions Director at 464-3811 if you have any question or if we can be of any assistance.

Marin Catholic High School, 675 Sir Francis Drake Blvd., Kentfield, CA 94904

Application for Extended Testing Time
Marin Catholic High School Placement Test

Admissions Office
464-3811

Students Name: _____

Parent/Guardian Name: _____

Address: _____

Phone: _____

Current school of applicant: _____

Date scheduled to take the Marin Catholic Placement Test: _____

Type of report to be submitted:

- Currently active IEP
- Currently active 504 Plan
- Complete Testing Evaluation by qualified professional

Note: Please send documentation to all Catholic Secondary Schools in the San Francisco Archdiocese where the student has filed an application.

Signature of student: _____

Signature of parent: _____

Date: _____

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